# TEMPLATE - AMSN CHAPTER BYLAWS

*Local AMSN Chapters May Edit for their Use*

<table>
<thead>
<tr>
<th>Chapter</th>
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## ARTICLE I. Name

The name of this organization is *(chapter name)* Chapter *(number)* of the Academy of Medical-Surgical Nurses.

## ARTICLE II. Philosophy, Purpose and Objectives

The philosophy, purpose, and objectives of the Chapter are those of the Academy and it will comply at all times with the directives of the Bylaws of the Academy.

## ARTICLE III. Membership

A. The Chapter will consist of national AMSN members. The membership classifications and qualifications will be the same as those of the Academy.

B. Members of the Academy may become members of the Chapter by choosing the chapter in their AMSN profile on the website.

## ARTICLE IV. Officers

A. The officers of the Chapter will be the President, President-Elect/Program Chairperson, Secretary, and Treasurer. (Four officers are recommended but the quantity and role description of each is at the discretion of the chapter.)

B. Any full member in good standing is eligible to hold any office.

C. Elections or selection will take place at the discretion of the chapter. The term of office will also be at the discretion of the chapter.

D. Officer Vacancies

   a. A vacancy in the office of President may be filled by the President-Elect for the remainder of the term or by any other officer or member.

   b. Other officer vacancies will be filled by appointment by the President for the remainder of the term or by whatever means the chapter deems appropriate.

   • Dissolution Clause: If our chapter wish to relinquish its charter we will provide written notification to the AMSN national office. The spokesperson/main contact will submit a signed statement (all officers must sign) certifying that all financial obligations of every sort have been met. A check for any remaining money will be sent to AMSN to be held in escrow for two (2) years in the event that another group in the area would like to re-charter the chapter. A copy of our chapters’ last bank statement will accompany the check.

## ARTICLE V. Committees

The Chapter and its members will establish committees deemed necessary to the proper function of the Chapter. A chairperson can be appointed for each committee. Each committee chairperson can appoint sufficient members to the committee to ensure the accomplishment of the responsibilities of the committee.

## ARTICLE VI. Meetings

A. The Chapter will conduct at least 4 events per year to maintain its charter.
ARTICLE VII. Amendment
A. Additions may be made to these bylaws in the form of amendments. The Chapter Officers will submit to the membership such amendments as become necessary.
B. Any changes to the bylaws of the Academy that cause these bylaws to be in conflict with those of the Academy will cause these bylaws to be amended in compliance.
C. Any provisions of these bylaws that are in conflict with the bylaws of the Academy will be rescinded.

ARTICLE VIII. General
A. The Chapter will not compete with the Academy for the solicitation of funds.
B. The Chapter may apply for non-profit tax-exempt status.