Organizational Meeting Topics

Here is a list of suggested items and topics to discuss during your first organizational meeting(s). Once we receive your petition to become a chartered chapter of AMSN, it will be reviewed for approval by the National Office within two weeks.

____ Chapter Charter Petition
- Primary Chapter Contact
- Chapter name
- Institutions and/or Area(s) you will serve
- Officers
- Agreement

____ Finances
Will you have chapter member dues and/or some method of fundraising?

____ Events
Plan for a minimum of four per year

____ First Chapter Meeting
- Plan to hold this meeting after charter has been approved (at least three weeks after charter is submitted)
- Schedule location, date, and time
- If possible, take a digital photo of the group for the new chapter announcement on the AMSN Website