Purpose
The Research Team manages the coordination and implementation of AMSN research initiatives, including the annual grant review process.

Composition and Selection
1. Composition
   a. Coordinator
   b. Reviewers
2. Selection
   Volunteers are selected in accordance with Policy 4.1 Volunteer Unit Role Description.

Qualifications
1. Coordinator
   a. Meets the qualifications for position as outlined in Volunteer Units Role Description policy 4.1.
   b. Doctoral prepared.
   c. Completion of course work in research theory and methodology during graduate education (master's or doctoral program).
   d. Participated in a research project in the capacity of principal or co-principal investigator.
   e. Ability and willingness to commit the necessary time to coordinate research initiatives (an average 1 hour per week; 4 hours per week during the grant review process time [late May-June]).
   f. Mentors Reviewers.

2. Reviewers
   a. Meets the qualifications for position as outlined in Volunteer Units Role Description policy 4.1.
   b. Two or more years experience as a practicing medical-surgical nurse.
   c. Minimum of a Bachelor’s degree in nursing, Master’s degree preferred.
   d. Knowledge of the research process.
   e. Ability and willingness to commit the necessary time to review research grants (approx. 3 hours).

Responsibilities
1. Coordinator
   a. Addresses issues related to medical-surgical nursing research as requested by the board of directors.
   b. Serves as a resource to the Education Director in the development of research-related educational programming, including convention sessions.
   c. Reviews and approves research related requests for non-commercial use of the AMSN membership list in accordance with Distribution of Membership List Policy 5.2.
   d. Coordinates the review of research/evidence-based practice (EBP) grant proposals (approximately 10-12 proposals/year).
   e. Assists in establishing a team of qualified reviewers.
f. Notifies the Chairperson of the AMSN Scholarship & Awards Committee of the selection of annual research grant recipients.
g. Collaborates with AMSN Corporate Sponsors to offer grants to support research on a selected industry-related topic.
h. Provides periodic and limited consultation to AMSN members regarding EBP/research ideas/projects. The research coordinator will provide consultation to members who request assistance with a research/EBP idea or writing a proposal. This task may be handled by the Coordinator or delegated to an appropriately prepared reviewer.

2. Reviewers
   a. Review research/evidence-based practice (EBP) grant proposals (approximately 10-12 proposals/year).
   b. Review grant proposals and application process as part of a team of qualified reviewers.
   c. Other duties as requested by the Coordinator.

Term
   1. Coordinator - serves two years and may be reappointed.
   2. Reviewers – Selected as outlined in Policy 4.1 – Volunteer Units.

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