AMSN Policy

**Nominating Committee Role Description**  
Approved: August 2010  
Policy: 4.3

**Purpose**  
Prepares a slate of candidates for each elected office of the national Board of Directors.

**Composition**  
The chairperson and members of the Nominating Committee shall be appointed by the President.

**Chairperson**  
a. Immediate Past President or President-Elect

**Members**  
a. Two members of the AMSN Board of Directors that are not running for office during the current election year.  
b. Two members from the general membership

**Qualifications**  
Meets criteria for position as outlined in Volunteer Units Role Description policy.

**Responsibilities**  
1. Ongoing recruitment of qualified applicants for open positions.  
2. Interviews and evaluates the nominees’ eligibility to serve in accordance with established criteria and position role descriptions.

**Tenure**  
1. Chairperson serves one year.  
2. Two board members serve one year and may be reappointed for a second term.  
3. Two appointed members shall serve for two years; one will be appointed in the even years; the other will be appointed in the odd years.

**History**

| Origination Date: October 1995 | Revision Date: March 2006 | Reviewed Date: March 2006 | Formerly: Policy 10.15 |

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